

# Overview and Scrutiny of Committee



St Edmundsbury  
BOROUGH COUNCIL

<b>Title of Report:</b>	<b>Work Programme Update and Re-Appointment to the Suffolk County Council Health Scrutiny Committee</b>	
<b>Report No:</b>	<b>OAS/SE/17/019</b>	
<b>Report to and dates:</b>	<b>Overview and Scrutiny Committee</b>	7 June 2017
	<b>Council (Appointments to SCC Health Scrutiny)</b>	13 June 2017
<b>Chairman of the Committee:</b>	Diane Hind Chairman of the Overview and Scrutiny Committee <b>Tel:</b> 01284 706542 <b>Email:</b> <a href="mailto:diane.hind@stedsbc.gov.uk">diane.hind@stedsbc.gov.uk</a>	
<b>Lead officer:</b>	Christine Brain Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:Christine.brain@westsuffolk.gov.uk">Christine.brain@westsuffolk.gov.uk</a>	
<b>Purpose of report:</b>	<ol style="list-style-type: none"> <li>1) To update the Committee on the current status of its rolling work programme of annual items for scrutiny during 2017-2018.</li> <li>2) To ask the Committee to nominate one Member, and one Substitute Member to serve on the County's Health Scrutiny Committee.</li> </ol>	
<b>Recommendation:</b>	<b>Overview and Scrutiny Committee:</b> <ol style="list-style-type: none"> <li>1) <b>That, Members <u>note</u> the current status of the work programme and the annual items expected during 2017-2018.</b></li> <li>2) <b>To nominate one Member, and one Substitute Member to the Suffolk Health Scrutiny Committee for 2017-2018 for confirmation by full Council.</b></li> </ol>	
<b>Key Decision:</b> (Check the appropriate box and delete all those that <b>do not</b> apply.)	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
<b>Documents attached:</b>	<b>Appendix 1 – Current Work Programme</b>	

## **1. Key issues and reasons for recommendations**

### **1.1 Rolling Work Programme**

1.1.1 The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting.

1.1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action. The current position of the work programme, including Task and Finish Group(s) for the 2017-2018 is attached at **Appendix 1** for information.

### **1.2 Suffolk County Council Health Scrutiny Committee**

1.2.1 The Committee is asked to nominate on an annual basis one Member, and one Substitute Member to serve on the County's Health Scrutiny Committee.

1.2.2 The Members should ideally be from the District Council's Overview and Scrutiny Committee, although this is not essential as the necessary training will be given by County.

1.2.3 The current members on this joint body are

- Councillor Paul Hopfensperger as the nominated representative; and
- Councillor Margaret Marks as the nominated substitute.

1.2.4 The above nominations will need to be confirmed by Full Council on 13 June 2017.

## Overview and Scrutiny Committee Rolling Work Programme (St Edmundsbury Borough Council)

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

Description	Lead Member	Details
<b>19 July 2017</b>		
Annual Portfolio Holder Presentation	Housing	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Issues and Options Paper – Member Development	Portfolio Holder for Resources & Performance / Joint Member Development Group	To scrutinise issues and options to improve member attendance at member developing / training events.
Directed Surveillance (Quarter 1)	Portfolio Holder for Resources & Performance	To scrutinise the authority's use of its surveillance powers on a quarterly basis, including ARP.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
<b>13 September 2017</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Overarching Strategy for Facilitating Growth and Investment	Portfolio Holder for Planning and Growth Portfolio Holder for Resources & Performance	To consider the development of an overarching strategy for the councils' assets and investments.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.

<b>Description</b>	<b>Lead Member</b>	<b>Details</b>
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
<b>8 November 2017</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
West Suffolk Information Strategy	Portfolio Holder for Resources & Performance	To scrutinise a West Suffolk Information Strategy, which has been jointly produced with Forest Heath District Council.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
<b>10 January 2018</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Car Parking	Portfolio Holder for Operations	To receive an annual report on car parking in the Borough.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
<b>7 March 2018</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

Description	Lead Member	Details
<b>18 April 2018</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

**Futures items identified to be programmed:**

1. Future Developments for Regional Transport in West Suffolk (A1307) – Progress Report.

## Current position of Overview and Scrutiny Task and Finish Groups

	<b>Title</b>	<b>Purpose</b>	<b>Start date</b>	<b>Members appointed</b>	<b>Estimated End date</b>
1.	West Suffolk Information Strategy (Joint Task and Finish Group)	<p>The purpose of the Information Strategy will seek to recognise the strategic value of information to the Council and will promote and facilitate good information management practice, based on:</p> <ul style="list-style-type: none"> <li>- a set of underlying data sharing principles;</li> <li>- seeking to define how we use information currently;</li> <li>- how we should be using information in the future;</li> <li>- how this can deliver key outcomes to both our staff,</li> <li>- our operations and our customers/consumers ; and</li> <li>- describing where technology can help facilitate this.</li> </ul>	April 2017	<p><u>St Edmundsbury</u>            Cllr Clive Springett            Cllr John Burns            Cllr Diane Hind (Sub)</p> <p><u>Forest Heath</u>            Cllr Brian Harvey            Cllr Simon Cole</p>	November 2017